Janvikas Shikshan Sanstha Yeoda's



Tq. Daryapur Dist: Amravati,

Maharashtra, PIN: 444706



**D.V.V.** 

# **CLARIFICATION**

### FOR

6.3.2: Percentage of teachers provided with financial support to attend conferences/ Workshop and toward membership fee of professional bodies during the last five years.



## DECLARATION

This is to declare that the Information, Photos, Reports, True Copies, Numerical Data, etc. furnished in this file as supporting documents are verified by IQAC and found correct.

**IQAC** Coordinator

Coordinator Internal Quality Assurance Cell Arts Commerce College, eoda Tq. Daryapur, Dist. Amravati



Principal

PRINCIPAL Arts-Commerce College Yeoda, Dist. Amravati

Janvikas Shikshan Sanstha Yeoda's



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Janvikas Shikshan Sanstha, Yeoda's

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# **POLICY DOCUMENT**

### (Financial Support for Conference/Workshop Attendance and Membership Fee of Professional Bodies)

### **INTRODUCTION:**

Arts Commerce College, Yeoda places significant emphasis on the academic prowess and professional advancement of its faculty members. Recognizing the importance of ongoing learning and scholarly engagement, the college actively promotes faculty participation in various academic forums such as conferences, workshops, and seminars. This policy is formulated to offer financial backing to faculty members to attend national and international academic gatherings, alongside covering membership fees for professional associations. By facilitating such opportunities, the institution aims to enrich the knowledge, skills, and research capabilities of

its faculty, thereby enhancing the educational journey for students and contributing to the progression of knowledge in their respective fields.

#### **SCOPE:**

This policy is crafted to facilitate the attendance of teaching staff at courses, orientation training programs, conferences, workshops, and refresher development programs. The key objectives of this financial support policy include:

- 1. Encouraging participation in national and international seminars, conferences, and workshops.
- 2. Motivating faculty members to present their research findings and engage with experts in their domains.
- 3. Assisting faculty members in securing membership in professional bodies.
- 4. Under this policy, a faculty member may annually participate in up to two international conferences/seminars/workshops and two national conferences/seminars/workshops. Eligibility for participation is limited to confirmed full-time faculty members with a minimum of two years of service at the institution.

#### **OPERATIONAL PROCEDURE:**

All requests for conference/seminar participation with paper presentations must be directed to the Research Committee. The submission should include official registration details specifying conference/seminar dates and fees.

- 1. The faculty member must liaise with the Head of the Department to ensure appropriate arrangements are made for their absence from institutional duties during the conference/seminar.
- 2. The institution will either cover or reimburse the entire expenditure for conference/seminar registration fees. However, faculty members

attending conferences/seminars abroad must first obtain permission and travel grants from the University Grants Commission (UGC), if applicable.

- 3. In cases where a faculty member's attendance at a conference/seminar does not necessitate financial support from the institution, such as through external funding or individual research/faculty development schemes, it may still be permitted.
- 4. Participation in institution-funded conferences/seminars is contingent upon the condition that it does not compromise the faculty member's availability for institutional academic commitments.

### **CONCLUSION:**

This policy underscores the institution's dedication to fostering the professional growth and development of its faculty members. By extending financial aid for conference/workshop attendance and professional association memberships, the institution aims to cultivate a culture of continual learning, research, and collaboration among its faculty members, ultimately benefiting both the academic community and the institution as a whole. This policy shall take immediate effect upon approval by the relevant authorities and shall be subject to periodic review and updates as deemed necessary.

**IQAC** Coordinator

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